Constitution
of the
Computer Science and Engineering Graduate Organization

Article I: Organization Name
Henceforth in this document, the Computer Science and Engineering Graduate Organization shall be referred to as CSEG.

Article II: Purpose
CSEG exists to serve the various needs of graduate students of the Computer Science and Engineering (CSE) division of the Electrical Engineering and Computer Science (EECS) department at the University of Michigan (UM). As part of this role, CSEG serves to facilitate interaction between CSE graduate students and CSE division faculty and administration, to provide support for incoming and current CSE graduate students, and to organize events for the benefit of CSE graduate students.

Article III: Membership
All CSE graduate students are members of CSEG. CSEG complies with The University of Michigan's Non-discrimination policy and membership does not discriminate on the basis of race, color, national origin, age, marital status, sex, sexual orientation, gender identity, gender expression, disability, religion, height, weight, or veteran status.

Article IV: Organizational Structure
A board consisting of organization officers, representatives, committee chairs, and the CSEG faculty advisor shall govern CSEG.

CSEG Organization Officers
President
- Schedule and conduct all CSEG meetings
- Oversee all CSEG committees
- Act as a department-student liaison in areas not represented by other elected representatives
- Ensure actions approved by CSEG membership are undertaken

Vice-President
- Fulfill any duties of the president should the president be unable to perform his or her duties
- Assist in overseeing CSEG committees

October 18 2012
- Act as Treasurer, handling all CSEG funding and developing a yearly budget
- Manage the daily activities of CSEG

Secretary
- Administer all CSEG electronic communication media
- Take and distribute minutes for CSEG meetings

CSEG Representatives
Student representatives are elected to serve on various CSE divisional committees. Each representative is responsible for presenting the opinion of the CSE graduate students to their committees. They will keep students informed of current divisional issues. As the divisional committees evolve, CSEG may adjust its committee membership as needed.

Per need, CSEG shall also maintain membership with college and university organizations including, but not limited to, College of Engineering (CoE) Graduate Student Advisory Committee (GSAC), and University of Michigan Engineering Council (UMEC).

CSEG Committee Chairs
As the need arises, CSEG can form committees dedicated to addressing specific issues or handling specific events. Committee membership shall be voluntary, though one student must act as the chair for the committee. To address the ongoing needs of students, CSEG may designate standing committees to act broadly, with the chair being an elected office.

Advisor
CSEG shall retain the council of a CSE faculty advisor, whose selection and term are designated by the division.

Elected Office Rules and Regulations
All elected offices have 12-month terms beginning May 1. Elections are held during a public end-of-year event, wherein winners are determined by a simple majority of members present at the meeting. A person may only hold a single CSEG Organization Officer position during one 12-month term.

If the president resigns or cannot fulfill his or her duties, the vice-president immediately assumes the office of the president. The election to fill the vice-president’s position will be held at the next CSEG meeting. If any other board member submits a resignation or cannot fulfill his or her duties, the vacancy shall be filled by an election at the next CSEG meeting.
Removal of a board member requires a majority recommendation by the CSEG board. A new election shall then be held to fill the vacant position.

**Article V: Convening of CSEG**
CSEG meetings will be held at least once during each of the Fall and Winter semesters. The president may call additional meetings as required. Other events will proceed as scheduled and announced by board members. Official CSEG meetings shall be announced to the membership at large at least one day in advance.

In order to transact business, at least half of the currently elected board members must be present at the CSEG meeting, including 2/3 of the organization officers.

**Article VI: Modification of the Constitution**
If a motion is made regarding modification to the constitution, the vice-president will determine the effect of the proposed modification and report his or her findings at the next CSEG meeting. After presenting the report, the change will be voted on. To be adopted, the amendment requires a 2/3 vote of the CSEG board.

**Article VII: Ratification**
Ratification of this constitution requires a 2/3 vote of the CSEG board.

**Amendments:**